**TEMPLATE: Letter of Support from the WIC State Agency in California**

Click or tap to enter a date.

Dear WIC CIAO Project Manager,

I write on behalf of California Department of Public Health/Women, Infants and Children Division (CDPH/WIC) in support of (INSERT APPLICANT ORGANIZATION)’s 2023 WIC Community Innovation and Outreach (CIAO) project proposal.

As an organization, (describe any ongoing or past efforts working with applicant organization(s) and/or applicant qualifications within the project focus area).

CDPH/WIC acknowledges that the USDA Food and Nutrition Service (FNS) will be conducting an evaluation of WIC outreach, innovation, and program modernization projects funded by the American Rescue Plan Act (P.L. [117-2)](https://www.fns.usda.gov/pl-117-2). Per the WIC program regulations at [7 CFR 246.26(k)](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.ecfr.gov%2Fcurrent%2Ftitle-7%2Fsubtitle-B%2Fchapter-II%2Fsubchapter-A%2Fpart-246%23p-246.26(k)&data=05%7C01%7C%7Cd8f588bfd19b48564bdf08db02fdbae5%7Ced5b36e701ee4ebc867ee03cfa0d4697%7C0%7C0%7C638107061000561886%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=TRkQg4lUB5Ji1nqrrydbBLvbCfgOSbE5g%2FqdFnqDSdc%3D&reserved=0), State and local WIC agencies and contractors must cooperate in studies and evaluations conducted by or on behalf of FNS, related to programs authorized under the Richard B. Russell National School Lunch Act and the Child Nutrition Act of 1966 ([42 U.S.C. 1786](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.govinfo.gov%2Flink%2Fuscode%2F42%2F1786&data=05%7C01%7C%7Cd8f588bfd19b48564bdf08db02fdbae5%7Ced5b36e701ee4ebc867ee03cfa0d4697%7C0%7C0%7C638107061000561886%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=yO%2B5FxfYrTEDgw5c0iIv3PVZjdEWjBWR4E0fR3GENw8%3D&reserved=0)).

Additionally, if this proposal is funded, CDPH/WIC will work with the WIC CIAO Project Team on other types of aggregated and de-identified data requested to meet the goals of this proposal that are not available from FNS’ data collection efforts. If the funded proposal includes primary data collected from WIC participants and/or WIC staff through focus groups, interviews or surveys, CDPH/WIC will collaborate with the applicant and the WIC CIAO Project Team to develop the data collection tools and support appropriate recruitment activities. The applicant understands that research may be required to comply with the California Health and Human Services Agency, Committee for the Protection of Human Subjects, Institutional Review Board.

We look forward to working with you to support innovative strategies in WIC outreach.

Sincerely,

(NAME OF RESPONSIBLE PERSON FROM CDPH/WIC)

California Department of Public Health/Women, Infants and Children Division (CDPH/WIC)

**TEMPLATE: Letter of Support between partners if applying as part of the same Applicant Team**

Click or tap to enter a date.

Dear WIC CIAO Project Manager,

It is with great pleasure that (INSERT YOUR ORGANIZATION/AGENCY NAME) commits to partner with (INSERT PRIMARY APPLICANT) on the implementation of the proposed project for the 2023 WIC Community Innovation and Outreach project. (INSERT YOUR ORGANIZATION/AGENCY NAME) commits to assist the other project partners in meeting the following project goals outlined in the application:

* Goal 1
* Goal 2 *(if applicable)*
* Goal 3 *(if applicable)*

We are committed to the successful implementation of the project, beginning May 2023. Please note that (INSERT NAME AND TITLE OF YOUR ORGANIZATION/AGENCY’S PROJECT LEAD) will serve as the Project Lead for (INSERT YOUR ORGANIZATION/AGENCY NAME)’s work.

Sincerely,

(NAME OF YOUR ORGANIZATION/AGENCY’S DIRECTOR/AUTHORIZED REPRESENTATIVE)

(TITLE OF YOUR ORGANIZATION/AGENCY’S DIRECTOR/AUTHORIZED REPRESENTATIVE)