

School Breakfast Project Associate

(Posted January 13, 2017)

Position Available

The Food Research and Action Center (FRAC) seeks a well-qualified candidate to fill the position of School Breakfast Project Associate. This position reports to the Director of School and Out-of-School Time Programs. This is a temporary position that is available for 18 months.

The successful candidate will expand the use of the School Breakfast Program among low-income children, with a primary focus on working with targeted school districts to implement breakfast in the classroom and other alternative breakfast models. The ultimate goal is to ensure that many more children in each of the districts are receiving the food they need, that families obtain the support such programs provide, that school nutrition policies contribute as much as possible to children's wellness, and that the nutrition programs support low-income children's educational achievement and health. This position offers opportunities to work with multiple school districts around the country and to gain experience providing technical assistance and managing projects.

Organizational Background

FRAC is the leading national nonprofit organization working to improve and implement effective public policies and public-private partnerships to eradicate hunger and undernutrition in the United States. FRAC engages in research, technical assistance, information dissemination, policy analysis and advocacy, coalition-building, and an array of communications strategies. FRAC works in partnership with hundreds of national, state and local nonprofit organizations, public agencies, corporations and labor organizations to address hunger and food insecurity, and poverty as their root cause.

Duties and Responsibilities

- Manage regrants to targeted school districts;
- Work with school districts to implement innovative strategies to increase access to the school breakfast and lunch programs;
- Share best practices and highlight successes through written materials, webinars, conference calls, social media, and public speaking;
- Organize state and local School Breakfast summits and meetings;
- Provide appropriate information, technical assistance, training, strategic advice, and other hands-on support to school districts, state and community-based organizations, and activists regarding ways to improve and expand use of the school nutrition programs;
- Work with FRAC's communication's department and external consultants to highlight school breakfast work through earned and social media;
- Write guides, outreach materials, and reports for use by school districts, advocates, government agencies, policy makers, service providers, and the media;

- Make presentations to diverse audiences on expanding access and participation in the School Breakfast Program; and,
- Represent FRAC at coalition and partner meetings.

Skills and Experience

The ideal candidate will possess the following characteristics:

- Minimum 3 years of experience in grants management, coalition-building, nutrition program projects and outreach, advocacy, policy analysis, or organizing.
- Experience in nonprofit, government or policy work strongly preferred.
- Experience with project management, including meeting deadlines and achieving project goals.
- Demonstrated ability to think and act strategically.
- Very strong organizational and interpersonal skills.
- Ability to work independently and as part of a team.
- Ability to work with diverse groups.
- Knowledge of the school nutrition programs and effective expansion strategies.
- Exceptional written and verbal communication skills.
- Unquestioned integrity, a high level of energy, and a sense of humor.
- A commitment to social justice.
- BA required. An advanced degree is preferred, but not required.

Salary/Benefits

Salary commensurate with experience. Generous leave, health, retirement and other benefits.

To Apply

Send resume, writing sample (not to exceed three pages), and cover letter providing a summary of accomplishments and experience to:

School Breakfast Project Associate
Food Research and Action Center
1200 18th Street NW, Suite 400
Washington, DC 20036

Email: employment@frac.org (Please include "School Breakfast Project Associate" in subject line.)

Fax: 202-986-2525

No phone calls, please.

Opening/Closing Dates

The position is available immediately.

FRAC is an equal opportunity, affirmative action employer. FRAC is firmly committed to a policy against discrimination based on age, sex, race, religious creed, sexual orientation, disability or ethnic or national origin.